



Community Pharmacy Deadline Tracker August 2024

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary

Subject	Requirement	Deadline	Action and links	Tick when completed
CPE Pharmacy Owner Events Programme	Pharmacy Business	30 July 2024	<p>CPE are holding a series of regional roadshow events as their commitment to engaging with pharmacy owners</p> <p>A digital event is for anyone unable to attend their region-specific event and will be held online on Tuesday 30 July 2024 (7:30 pm-9:00 pm)</p> <p>Find out more, including booking information here</p>	
CPAF	Contractual	31 July 2024	<p>You should soon receive confirmation from NHSBSA that the 2024/25 CPAF screening questionnaire is live for completion via MYS</p> <p>The questions will be published on the NHSBSA website and must be completed by midnight on 31 July</p> <p>Find out more on the CPE website</p>	
Pharmacy First	Service Income	By the 5 th of the month	Remember to claim every month for service activity via MYS	
Pharmacy First	Service Income	August 2024	The activity threshold of clinical pathway consultations increases to 20 per month for August 2024. This means you have to provide a minimum of 20 consultations that pass the gateway point to be eligible for the £1,000 monthly payment.	
Flu Vac: PGD and National Protocol Published	Service Income	2024/25 Flu Programme	<p>The patient group direction (PGD) for the 2024/25 flu vaccination season has been approved by NHS England and will enable pharmacy technicians to provide flu vaccinations this coming season.</p> <p>Find out more here</p>	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy Profile Update	Contractual	30 June 2024	Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager once each quarter. The deadline for this quarter is 30 September 2024.	
Local Services	Pharmacy income	<i>Typically</i> , by the 5 th of every month	Please claim all your locally commissioned services (<i>typically</i>) by the 5 th of the month	
NHS Mail	Pharmacy IT	Access regularly (at least once a month)	Ensure you access your personal NHS.net email regularly (at least once every 30 days) to avoid your account being deleted Further information is available here Please remember that NHSmail is set to make multi-factor authentication mandatory. Find out more here	
PharmOutcomes	Act now	Ongoing	Check PharmOutcomes a minimum of three time a day for referrals for the following services: <ul style="list-style-type: none"> • The Pharmacy First Service • The Discharge Medicines Service • The Hypertension Case Finding • The Contraception Service • The Smoking Cessation service 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment	

If you require support from the LPC please contact us:

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