

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary

Subject	Requirement	Deadline	Action and links	Tick when completed
C-19 vacs service EOI	Service Delivery	11.59pm on 27 June 2024	<p>NHS England has announced the start of a new EOI process for pharmacies to take part in a future C-19 vaccination service between September 2024 and March 2026</p> <p>All pharmacies (including those who have previously delivered the service) must complete the EOI</p> <p>Find out more about the new process here</p>	
Pharmacy Advice Audit	Pharmacy Funding	Extended until 28 June 2024	<p>This audit from CPE will help demonstrate how pharmacies are supporting their communities every day and will gather critical evidence in funding discussions with Government and the NHS</p> <p>Find out more and access the guidance and audit template here</p>	
DSP Toolkit	Contractual	30 June 2024	<p>The deadline for community pharmacy contractors to complete the 2023/24 Data Security and Protection Toolkit is 30 June 2024</p> <ul style="list-style-type: none"> • Read the CPE guidance here • Watch the CPE webinar here 	
CPE Pharmacy Owner Events Programme	Pharmacy Business	10 July 2024	<p>CPE are holding a series of regional roadshow events as their commitment to engaging with pharmacy owners</p> <p>The event for the NW will be held on Wednesday 10 July 2024 in Haydock</p> <p>Find out more, including booking information here</p>	
PNA Pharmacy Questionnaire	Pharmacy Business	17 July 2024	<p>The PNA survey for contractors to complete is now live on PharmOutcomes. Please log on and complete the short questionnaire by 17 July</p>	
CPAF	Contractual	31 July 2024	<p>You should soon receive confirmation from NHSBSA that the 2024/25 CPAF screening questionnaire is live for completion via MYS</p> <p>The questions will be published on the NHSBSA website ahead of the 1 July 2024</p> <p>Find out more on the CPE website</p>	
HCF Reminder #4	Service Delivery	Read now	<p>Read the latest article to help pharmacy teams to maximise the potential of the Hypertension Case-finding Service here</p>	

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VirtualOutcomes	Workforce training	Ongoing	<p>Access the latest modules from VirtualOutcomes here.</p> <p>The latest topics include:</p> <ul style="list-style-type: none"> Eczema: Course Flyer Acne: Course Flyer Fungal Infections: Course Flyer <p>Access the full training diary here</p>	
Pharmacy First	Service Income	By the 5 th of the month	Remember to claim every month for service activity via MYS	
Pharmacy First	Service Income	July 2024	The activity threshold of clinical pathway consultations remains at 10 per month for July 2024. This means you must provide a minimum of 10 consultations that pass the gateway point to be eligible for the £1,000 monthly payment	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

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Local Services	Pharmacy income	Typically, by the 5 th of every month	Please claim all your locally commissioned services (<i>typically</i>) by the 5 th of the month	
NHS Mail	Pharmacy IT	Access regularly (at least once a month)	<p>Ensure you access your personal NHS.net email regularly (at least once every 30 days) to avoid your account being deleted</p> <p>Further information is available here</p> <p>Please remember that NHSmail is set to make multi-factor authentication mandatory. Find out more here</p>	
PharmOutcomes	Act now	Ongoing	<p>Check PharmOutcomes a minimum of three times a day for referrals for the following services:</p> <ul style="list-style-type: none"> The Pharmacy First Service The Discharge Medicines Service The Hypertension Case Finding The Contraception Service The Smoking Cessation service 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment	

If you require support from the LPC please contact us:

Adam Irvine (Chief Executive Officer)
 Suzanne Austin (Pharmacy Services Manager)
 Alison Williams (Business Support Officer)
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