



## Community Pharmacy Deadline Tracker June 2024

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Late May Bank Holiday Opening Times</b>	Contractual	Act now	Details of the pharmacies directed to open across Cheshire & Mersey are now available on the <a href="#">LPC website</a>	
<b>May Bank Holiday Rota Claim</b>	Contractual	Act now	If you were directed to open over one of the May Bank Holidays, remember to complete the PharmOutcomes template (Directed Rota Claim Form) within 28 days of the date of the rota	
<b>HCF Reminder #2</b>	Service Delivery	Read now	Read the latest article to help pharmacy teams to maximise the potential of the Hypertension Case-finding Service <a href="#">here</a>	
<b>Pharmacy First</b>	Service Income	From 1 June 2024	The activity threshold of clinical pathway consultations remains at 10 per month from June 2024. This means you have to provide a minimum of 10 consultations that pass the gateway point to be eligible for the £1,000 monthly payment	
<b>Pharmacy Advice Audit</b>	Pharmacy Funding	From 3 June 2024	This audit from CPE will help demonstrate how pharmacies are supporting their communities every day and will gather critical evidence in funding discussions with Government and the NHS  Find out more and access the guidance and audit template <a href="#">here</a>	
<b>NW Webinar Save the Date</b>	Service Delivery	26 June 2024	<ul style="list-style-type: none"> <li>• Are you concerned you won't meet the increased threshold criteria for PF?</li> <li>• Do you need suggestions on how best to engage with your local surgeries?</li> <li>• Do you want to use your whole pharmacy team to support service delivery?</li> </ul> <p>Then Save the Date for the NW webinar of the evening on 26 of June which will cover this and much more Further details and booking information will be sent soon</p>	
<b>DSP Toolkit</b>	Contractual	30 June 2024	The deadline for community pharmacy contractors to complete the 2023/24 Data Security and Protection Toolkit is 30 June 2024 <ul style="list-style-type: none"> <li>• Read the CPE guidance <a href="#">here</a></li> <li>• Watch the CPE webinar <a href="#">here</a></li> </ul>	
<b>Pharmacy Profile Update</b>	Contractual	30 June 2024	Ensure your Directory of Services and NHS website profiles are up to date by updating your <a href="#">NHS Profile Manager</a> once each quarter  The deadline for this quarter is 31 June 2024	

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<b>VirtualOutcomes</b>	Workforce training	Ongoing	<p>Access the latest modules from VirtualOutcomes <a href="#">here</a></p> <p>The latest topics include:</p> <ul style="list-style-type: none"> <li>• Eczema - <a href="#">Course Flyer</a></li> <li>• Acne - <a href="#">Course Flyer</a></li> <li>• Fungal Infections - <a href="#">Course Flyer</a></li> </ul> <p>Access the full list of training diary <a href="#">here</a></p>	
<b>CPE Shorts</b>	Contractor funding	Watch now	<p>CPE have launched a series of short digital guides to help you understand more about common funding and reimbursement topics</p> <p>The first guide on Handling prescriptions with supplementary product information can be accessed <a href="#">here</a></p>	

## Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>PharmOutcomes</b>	Act now	Ongoing	<p>Check PharmOutcomes a minimum of three time a day for referrals for the following services:</p> <ul style="list-style-type: none"> <li>• The Pharmacy First Service</li> <li>• The Discharge Medicines Service</li> <li>• The Hypertension Case Finding</li> <li>• The Contraception Service</li> <li>• The Smoking Cessation service</li> </ul>	
<b>Local Services</b>	Pharmacy income	<i>Typically</i> , by the 5 <sup>th</sup> of every month	Please claim all your locally commissioned services ( <i>typically</i> ) by the 5 <sup>th</sup> of the month	
<b>NHS Mail</b>	Pharmacy IT	Access regularly (at least once a month)	<p>Ensure you access your personal NHS.net email regularly (at least once every 30 days) to avoid your account being deleted</p> <p>Further information is available <a href="#">here</a></p> <p>Please remember that NHSmail set to make multi-factor authentication mandatory. Find out more <a href="#">here</a></p>	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment	

## If you require support from the LPC please contact us:

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