



Community Pharmacy Deadline Tracker February 2024

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary

| Subject | Requirement | Deadline | Action and links | Tick when completed |
|--|--------------------|--|--|---------------------|
| Pharmacy First Service | Service Delivery | Launches 31 January 2024 | <p>The launch date of the new Pharmacy First Service is 31 January 2024</p> <ul style="list-style-type: none"> • Read the latest updates and briefings on the CPE Pharmacy First website here • Download the service specification and pathways here • Download the draft PGDs and Protocol here • Read our training summary here • Attend a CPE drop-in session <p>Please contact us if you require any advice or support.</p> | |
| Community Pharmacy England Webinars | Service Delivery | Watch now | <p>CPE have launched a series of webinars to support delivery of:</p> <ul style="list-style-type: none"> • Pharmacy First • The Hypertension Case Finding Service (3 January) • The Pharmacy Contraception Service (10 January) <p>Watch on demand here</p> | |
| Oriel Update Webinar | Workforce | Act now | <p>The NHSE Oriel system is now open for pharmacy contractors wishing to recruit a trainee pharmacist. From 2025/26 this will be the only route into training.</p> <p>Find out more and book your webinar place here</p> | |
| Christmas Rota/ Opening Times | Contractual | Act now | <p>If you were directed to open, please remember to complete the PharmOutcomes template (Directed Rota Claim Form) within 28 days of the date of the rota.</p> | |
| Market Entry Application Delays | Contractor Support | Act now | <p>CPE have provided an update regarding delays to Market Entry. Further details, including a briefing, can be found here</p> | |
| Pharmacy Quality Scheme | Pharmacy Income | Declaration window closes 1 March 2024 | <p>The PQS declaration window opens on 5 February 2024 and closes at 23:59 on 1 March 2024 through MYS.</p> <ul style="list-style-type: none"> • Full PQS details are available on the NHSBSA website • Access the VirtualOutcomes PQS briefing here • Download a summary of important dates here | |

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

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|--------------------------------|-----------------------|--|---|---------------------|
| PharmOutcomes | Act now | Ongoing | Check PharmOutcomes a minimum of three times a day for referrals for the following services: <ul style="list-style-type: none"> • The Community Pharmacy Consultation Service (GP and 111 pathways) • The Discharge Medicines Service • The Hypertension Case Finding • The Smoking Cessation Service | |
| Local Services | Pharmacy income | <i>Typically</i> , by the 5 th of every month | Please claim all your locally commissioned services (<i>typically</i>) by the 5 th of the month | |
| NHS Mail | Pharmacy IT | Access regularly (at least once a month) | Ensure you access your personal NHS.net email regularly (at least once every 30 days) to avoid your account being deleted. Further information is available here | |
| Pharmacy Profile Update | Contractual | Update quarterly | Ensure your Directory of Services and NHS website profiles are accurate by updating your NHS Profile Manager once each quarter. The deadline for this quarter is 31 March. | |
| VirtualOutcomes | Workforce training | Ongoing | A new module will be released every month. Access all modules here | |
| LPC Mailing List | Pharmacy Mailing List | Ongoing | Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment | |

If you require support from the LPC please contact us:

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