



Community Pharmacy Deadline Tracker November 2023

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary

Subject	Requirement	Deadline	Action and links	Tick when completed
LFD Advanced service	Service Delivery	Launches November 2023	<p>A new Advanced service to supply eligible patients with COVID-19 Lateral Flow Device (LFD) test kits has been announced.</p> <p>The service will allow eligible patients who have risk factors for progression to severe COVID-19 to obtain LFD test kits from participating community pharmacies.</p> <p>Find out more on the CPE website here.</p>	
CPAF Full Questionnaire	Contractual	3 December 2023	<p>Some contractors will be asked to complete the full CPAF questionnaire. If selected, you will be emailed by the NHSBSA to your shared mailbox.</p> <p>Some pharmacies may also be selected to validate their answers to the screening questions.</p> <p>Find out more on the CPE website here; contact us if you are selected and require support.</p>	
Workforce Survey 2023	Contractual	17 December 2023	<p>The 2023 Community Pharmacy Workforce Survey is now open, all pharmacy owners will need to submit data to support workforce planning for the sector.</p> <p>Find out more on the CPE website here.</p>	
Medicines Supply & Price Concession Process	Pharmacy Business	Act now	<p>Find out more about the medicines supply and price concession process by accessing the new resources from CPE here.</p>	
Pharmacy Quality Scheme	Pharmacy Income	See linked date summary*	<p>The PQS Aspiration Payment window is now and will close at 11.59pm on 29 September 2023</p> <ul style="list-style-type: none"> • Access the VirtualOutcomes PQS briefing here. • Download a summary of important dates* here. <p>Full PQS details are available on the NHSBSA website.</p>	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
PharmOutcomes	Act now	Ongoing	Check PharmOutcomes a minimum of three times a day for referrals for the following services: <ul style="list-style-type: none"> • The Community Pharmacy Consultation Service (GP and 111 pathways) • The Discharge Medicines Service • The Hypertension Case Finding • The Smoking Cessation Service 	
Local Services	Pharmacy income	<i>Typically</i> , by the 5 th of every month	Please claim all your locally commissioned services (<i>typically</i>) by the 5 th of the month	
NHS Mail	Pharmacy IT	Access regularly (at least once a month)	Ensure you access your personal NHS.net email regularly (at least once every 30 days) to avoid your account being deleted. Further information is available here	
Pharmacy Profile Update	Contractual	Update quarterly	Ensure your Directory of Services and NHS website profiles are accurate by updating your NHS Profile Manager once each quarter.	
VirtualOutcomes	Workforce training	Ongoing	A new module will be released every month. Access all modules here	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment	

If you require support from the LPC please contact us:

Adam Irvine (Chief Executive Officer)
 Suzanne Austin (Pharmacy Services Manager)
 Gary Pickering (Pharmacy Services Manager)
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