



Community Pharmacy Deadline Tracker October 2023

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy Quality Scheme	Pharmacy Income	29 September 2023	<p>The PQS Aspiration Payment window is now and will close at 11.59pm on 29 September 2023</p> <ul style="list-style-type: none"> • Access the VirtualOutcomes PQS briefing here • Download a summary of important dates here <p>Full PQS details are available on the NHSBSA website</p>	
Pharmacy Profile Update	Contractual	30 September 2023	<p>Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager once each quarter.</p> <p>Deadline for this quarter 30 September 2023</p>	
Flu Support	Service Support	Act now	<ul style="list-style-type: none"> • Download the new resources to support your flu service from the CPE website • Update your NHS Profile Manager with the details of your patient-facing appointment booking system. Find out more on the CPE website 	
Medicines Supply and Concessions Briefing Webinar	Business Support	Act now	<p>Watch a recording of the CPE Medicines Supply and Concessions Briefing Webinar here</p>	
Reminder: IT for Hypertension Case Finding	Service Delivery	From 1 September 2023	<p>You will need to use an NHS approved clinical IT system to make clinical records and payment claims for the Hypertension case-finding service from 1 September 2023.</p> <p>Find out more on the CPE website</p>	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
PharmOutcomes	Act now	Ongoing	Check PharmOutcomes a minimum of three times a day for referrals for the following services: <ul style="list-style-type: none">• The Community Pharmacy Consultation Service (GP and 111 pathways)• The Discharge Medicines Service• The Hypertension Case Finding• The Smoking Cessation Service	
Local Services	Pharmacy income	<i>Typically</i> , by the 5 th of every month	Please claim all your locally commissioned services (<i>typically</i>) by the 5 th of the month	
NHS Mail	Pharmacy IT	Access regularly (at least once a month)	Ensure you access your personal NHS.net email regularly (at least once every 30 days) to avoid your account being deleted. Further information is available here	
VirtualOutcomes	Workforce training	Ongoing	A new module will be released every month. Access all modules here	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment	

If you require support from the LPC please contact us:

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