



<p>1</p>	<p>Present</p> <p>Members</p> <table border="1"> <tr><td>Paul Barry</td><td>CCA</td><td>PB</td></tr> <tr><td>Daniel Byatt</td><td>AIMp</td><td>DB</td></tr> <tr><td>Ian Cubbin</td><td>Independent</td><td>IC</td></tr> <tr><td>Stuart Dudley</td><td>Independent</td><td>SD</td></tr> <tr><td>Jemma Grossman</td><td>CCA</td><td>JG</td></tr> <tr><td>Heather Johnson</td><td>CCA</td><td>HJ</td></tr> <tr><td>Wesley Jones</td><td>CCA</td><td>WJ</td></tr> <tr><td>Anna Mir</td><td>CCA</td><td>AM</td></tr> <tr><td>Dane Stratton-Powell</td><td>CCA</td><td>DSP</td></tr> <tr><td>Stephen Thomas</td><td>CCA</td><td>ST</td></tr> </table> <p>In Attendance</p> <table border="1"> <tr><td>Suzanne Austin</td><td>PSM</td><td>SA</td></tr> <tr><td>Sara Davies</td><td>EO</td><td>SDa</td></tr> <tr><td>Adam Irvine</td><td>CEO</td><td>AI</td></tr> <tr><td>Gary Pickering</td><td>PSM</td><td>GP</td></tr> <tr><td>Alison Williams</td><td>BSO</td><td>AW</td></tr> </table> <p>Apologies</p> <table border="1"> <tr><td>Danny Butler</td><td>Independent</td><td>DBu</td></tr> <tr><td>David Crosbie</td><td>CCA</td><td>DC</td></tr> <tr><td>Jack Eckersley</td><td>Independent</td><td>JE</td></tr> <tr><td>Andrew Hodgson</td><td>Independent</td><td>AH</td></tr> <tr><td>Rachel Jones</td><td>CCA</td><td>AM</td></tr> </table>	Paul Barry	CCA	PB	Daniel Byatt	AIMp	DB	Ian Cubbin	Independent	IC	Stuart Dudley	Independent	SD	Jemma Grossman	CCA	JG	Heather Johnson	CCA	HJ	Wesley Jones	CCA	WJ	Anna Mir	CCA	AM	Dane Stratton-Powell	CCA	DSP	Stephen Thomas	CCA	ST	Suzanne Austin	PSM	SA	Sara Davies	EO	SDa	Adam Irvine	CEO	AI	Gary Pickering	PSM	GP	Alison Williams	BSO	AW	Danny Butler	Independent	DBu	David Crosbie	CCA	DC	Jack Eckersley	Independent	JE	Andrew Hodgson	Independent	AH	Rachel Jones	CCA	AM
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<p>2</p>	<p>Welcome, Apologies and Expressions of Interest</p> <p>DSP chaired the meeting and welcomed members, including Paul Barry who has filled the CCA seat recently vacated by Katrina Worthington.</p> <p>Apologies received from DBu, DC, JE, AH and RJ.</p> <p>No expressions of interest were received.</p>																																																												
<p>3</p>	<p>Suzanne Austin - Chair of the Cheshire LPN</p> <p>SA updated members on the following LPN/NHSE business:</p> <ul style="list-style-type: none"> MIAA work streams with direct oral anticoagulants (DOACs) is still main cost saving area. NHSE C&M are identifying which contractors will undergo a full CPAF visit. The National Booking System (NBS) is now live for patients to book to receive their flu vaccines at pharmacies; across the north west all of the COVID site were automatically signed up, with the total number of pharmacies using the system standing at 250. Work is taking place on Virtual Wards with each place being at a different stage. There are several governance issues to overcome. Suzanne Lynch and Pam Soo (transformation) have been appointed to roles within the Integrated Care Board (ICB). 																																																												

4	<p>Ian Cubbin/Stephen Thomas - PSNC Report</p> <p>PSNC have not met since the last LPC meeting; IC/ST updated members on the following PSNC business:</p> <ul style="list-style-type: none"> • The Community Pharmacy Contractual Framework 5-year deal: year 4 (2022 to 2023) and year 5 (2023 to 2024) has been signed off and the details published. • Details of PQS have been shared. • Tariff work, including concessions discussions, is going on in the background. • PSNC have appointed Luther Pendragon as influencers to work with parliamentarians to further raise the profile of community pharmacy. • Pharmacy Vision piece for year 6 negotiations.
5	<p>Review Steering Group (RSG) Options Paper – Adam Irvine</p> <p>AI wrote and pre-circulated the first draft of the paper to members and led a session to look at and attach weightings to each of the options.</p> <p>Members initially broke off into smaller groups to consider the pros and cons of each of the options before discussing as a whole committee.</p> <p>Committee size needs to be considered once a decision has been made about the options.</p> <p>AI will build comments and feedback into the second draft of the paper which will be discussed again at the December LPC meeting.</p>
6	<p>Feedback</p> <p>a) Staff & Resource (S&R)</p> <ol style="list-style-type: none"> The Staff Handbook has been updated to include information on jury service and office space; this has been sent to team members. How AI's ICB work may impact his LPC role was discussed; there were no issues. <p>b) LPC Conference</p> <p>Members who attended the conference gave their feedback on the Conference; it was a worthwhile event.</p> <p>c) MALPS</p> <p>AI gave feedback from the recent meeting; the options paper (Minute 5) was an output from the meeting.</p> <p>The next MALPS will be rescheduled as a face-to-face meeting on 7 December. Four representatives from each LPC will be invited. CPCW attendees will be DSP/AI/SD/AM(tbc)</p>
7	<p>Minutes of CPCW Meeting – 7 September 2022</p> <ol style="list-style-type: none"> The minutes were accepted and signed. There were no outstanding actions from the last meeting.
8	<p>Member Feedback - Important Items and Context</p> <p>Current issues that pharmacy teams are finding challenging:</p> <ul style="list-style-type: none"> • Substance misuse service and communication between the DAT and pharmacy teams. • Locum pharmacists' availability, price, competency and inability or lack of willingness to provide advanced services – flu vaccinations, blood pressure, GP CPCS – is having a massive impact. <p>Members discussed if there was a way of sharing information on the rating of a locum but were unable to see how this would work in practice.</p> <ul style="list-style-type: none"> • Branded generics, workload and delay in patient receiving their medication. <p>PharmOutcomes module will be created and shared with contractors to enable the</p>

	<p>sharing of out of stocks so that script switch can be updated in a timely manner (GP/AW).</p> <ul style="list-style-type: none"> Local smoking service (Wirral) v National Stop Smoking service. 												
9	<p>Topics for Discussion</p> <p>a) PCN Leads The LPC has previously facilitated support and help for PCN Leads as part of previous PQS, however, the current PQS does not have any PCN criterion. The LPC (AI) will reiterate that there is no funding available, and each PCN Lead will have to consider whether they continue in this role and if they do how this may be funded.</p> <p>b) Community Pharmacy in Crisis Campaign – Next Steps The article has been received well locally by the public and contractors. The article has been requested by and shared with many other LPCs. Committee members and the team should continue to share the article in meetings as appropriate. AW has circulated the article to all MPs but to date no replies have been received; she will resend. Members who live within the LPC footprint agreed to write as a constituent to their own MP to ensure that the message continues to be highlighted. A final review will take place at the December LPC meeting.</p> <p>c) December LPC Meeting The December LPC meeting will be half a day convening with lunch at 1pm until 5pm (AW).</p>												
10	<p>GP CPCS Update</p> <p>GP updated members on the status of GP CPCS service and spoke to a set of slides. SDA circulated/spoke to a report which details figures for GPCPCS figures; this will be sent to committee members each fortnight. SDa reported that several pharmacies have contacted the LPC requesting to stand down from the service. In this instance, SDA ensures that they understand that they will lose their transitional payments.</p>												
11	<p>Employee Report</p> <p>An employee report was pre-circulated to members. AI and SDA provided updates; slides will be shared after the meeting.</p> <ul style="list-style-type: none"> AI gave an ICS update and answered a few questions from committee members. DSP asked several questions relating to the OCMS pilot. Communication to contractors has been poor and SDA has a meeting scheduled where a number of issues will be picked up particularly regarding the notice period for pilot sites before they can join the national scheme in January. <p>As soon as the national service takes over an online assessment tool will be available.</p>												
12	<p>Treasurer’s Report</p> <p>a) CPCW total money is £216,429 as of 18 October 2022:</p> <table border="0"> <tr> <td>Lloyds Bank Current Account</td> <td style="text-align: right;">£126,173</td> </tr> <tr> <td>Close Brothers 12-month notice account</td> <td style="text-align: right;">£117,507</td> </tr> <tr> <td><i>Less Holding Money</i></td> <td style="text-align: right;"><i>- £27,251</i></td> </tr> <tr> <td> • <i>Estates</i></td> <td style="text-align: right;"><i>£11,677</i></td> </tr> <tr> <td> • <i>Inhaler Training</i></td> <td style="text-align: right;"><i>£5,834</i></td> </tr> <tr> <td> • <i>Warrington Alcohol Pilot</i></td> <td style="text-align: right;"><i>£4,500</i></td> </tr> </table>	Lloyds Bank Current Account	£126,173	Close Brothers 12-month notice account	£117,507	<i>Less Holding Money</i>	<i>- £27,251</i>	• <i>Estates</i>	<i>£11,677</i>	• <i>Inhaler Training</i>	<i>£5,834</i>	• <i>Warrington Alcohol Pilot</i>	<i>£4,500</i>
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	<ul style="list-style-type: none"> • <i>EPS Round-Off Event</i> £240 • <i>CWC PH Campaign Resources</i> £5,000 <p>b) The second half PSNC levy was paid on 1 October.</p> <p>c) The GAF sub-committee met on 12 October to review the Q2 accounts; there were no proposals.</p> <p>There are sufficient funds to meet the 1 April levy payment without having to increase the levy to contractors.</p>
13	<p>Date and Time of Next Meeting</p> <p>Wednesday 7 December 2022, 1pm-5pm, Forest Hills Hotel, Frodsham</p>

Action List

NOTE: Shaded rows indicate an action carried forward from the last meeting(s)

Min	Action	Person	Update
5	AI will build comments and feedback into the second draft of the RSG Option paper	AI	Complete
8	PharmOutcomes module will be created and shared with contractors to enable the sharing of out of stocks so that script switch can be updated in a timely manner (GP/AW)	GP/AW	Outstanding
9a	AI write to PCN Leads to reiterate that there is no funding available, and each PCN Lead will have to make their own decision as to whether they continue in this role	AI	Complete
9b	AW will recirculate the funding article to MPs and add to the December agenda for a final review	AW	Complete
9b	Members who live within the LPC footprint agreed to write as a constituent to their own MP to ensure that the funding article continues to be highlighted	Members	
9c	The December LPC meeting will be half a day convening with lunch at 1pm until 5pm	AW	Complete