



<p><b>1</b></p>	<p><b>Present</b></p> <p><b>Members</b></p> <table border="1"> <tr><td>David Crosbie</td><td>CCA</td><td>DC</td></tr> <tr><td>Ian Cubbin</td><td>Independent</td><td>IC</td></tr> <tr><td>Stuart Dudley</td><td>Independent</td><td>SD</td></tr> <tr><td>Jack Eckersley</td><td>Independent</td><td>JE</td></tr> <tr><td>Andrew Hodgson</td><td>Independent</td><td>AH</td></tr> <tr><td>Heather Johnson</td><td>CCA</td><td>HJ</td></tr> <tr><td>Rachel Jones</td><td>CCA</td><td>AM</td></tr> <tr><td>Wesley Jones</td><td>CCA</td><td>WJ</td></tr> <tr><td>Anna Mir</td><td>CCA</td><td>AM</td></tr> <tr><td>Dane Stratton-Powell</td><td>CCA</td><td>DSP</td></tr> <tr><td>Stephen Thomas</td><td>CCA</td><td>ST</td></tr> <tr><td>Katrina Worthington</td><td>CCA</td><td>KW</td></tr> </table> <p><b>In Attendance</b></p> <table border="1"> <tr><td>Suzanne Austin</td><td>PSM</td><td>SA</td></tr> <tr><td>Sara Davies</td><td>EO</td><td>SDa</td></tr> <tr><td>Adam Irvine</td><td>CEO</td><td>AI</td></tr> <tr><td>Gary Pickering</td><td>PSM</td><td>GP</td></tr> <tr><td>Alison Williams</td><td>BSO</td><td>AW</td></tr> </table> <p><b>Apologies</b></p> <table border="1"> <tr><td>Daniel Byatt</td><td>AIMp</td><td>DB</td></tr> <tr><td>Jemma Grossman</td><td>CCA</td><td>JG</td></tr> </table>	David Crosbie	CCA	DC	Ian Cubbin	Independent	IC	Stuart Dudley	Independent	SD	Jack Eckersley	Independent	JE	Andrew Hodgson	Independent	AH	Heather Johnson	CCA	HJ	Rachel Jones	CCA	AM	Wesley Jones	CCA	WJ	Anna Mir	CCA	AM	Dane Stratton-Powell	CCA	DSP	Stephen Thomas	CCA	ST	Katrina Worthington	CCA	KW	Suzanne Austin	PSM	SA	Sara Davies	EO	SDa	Adam Irvine	CEO	AI	Gary Pickering	PSM	GP	Alison Williams	BSO	AW	Daniel Byatt	AIMp	DB	Jemma Grossman	CCA	JG
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<p><b>2</b></p>	<p><b>Welcome, Apologies and Expressions of Interest</b></p> <p>DSP chaired the meeting and welcomed members.</p> <p>Apologies were received from DB and JG.</p> <p>Paul Barry's membership has ended following Katrina Worthington's return from maternity leave and DSP welcomed her back.</p> <p>No expressions of interest were received.</p> <p>On behalf of the committee, DSP congratulated AI on his appointment to the Integrated Care Board.</p>																																																									
<p><b>3</b></p>	<p><b>Suzanne Austin - Chair of the Cheshire LPN</b></p> <p>SA updated members on the following LPN/NHSE business:</p> <ul style="list-style-type: none"> <li>• The Integrated Care Board (ICB) is now established, and Pam Soo and her team remain in post.</li> <li>• CPAF Lite has been launched this year but there are still a few contractors with outstanding action plans from last year. Simon Hay (Clinical Advisor for NHSE) is supporting these reviews for Pam.</li> <li>• There are issues with some contractors signing up to Hypertension, Smoking Cessation and CPCS but then not following through and delivering the service. GPs are also querying referral pathway guidelines and knowing what pharmacies are signed up to the service.</li> </ul>																																																									

	<p>To aid this AW has produced a map of service providers which is available on the LPC website.</p> <ul style="list-style-type: none"> <li>• Weekend CPCS Referrals continue to be problematic due to locums.</li> <li>• Dispensing doctors are required to do the Dispensary Services Quality Scheme (DSQS) and SA has recently visited the Bunbury practice and will be visiting Tarporley in September.</li> <li>• COVID-19 Phase 5 will start in September for Cohorts 1-9 (over 50, CEV, Health and social care staff). SA reported that 19% of the population across Cheshire have not been vaccinated.</li> </ul> <p>NHSE is currently reviewing the pharmacy EOIs for COVID vaccine sites; based on current plans and capacity no more pharmacy sites will be required in Cheshire and St Helens, however pharmacies in other areas will be selected based on the need. GPs can provide the service without completing all the terms of the Directed Enhanced Service (DES).</p> <ul style="list-style-type: none"> <li>• The Assisted Medicines Interactive PDF has now gone out and Hassan Argomandkhah will lead this work across Cheshire and Merseyside.</li> <li>• LPN chairs have a meeting scheduled today with the ICB Medical Director at 3.30pm today (20 July).</li> </ul>
4	<p><b>Ian Cubbin/Stephen Thomas - PSNC Report</b></p> <p>PSNC met on 6/7 July; IC/ST updated members on the following PSNC business:</p> <ul style="list-style-type: none"> <li>• RSG       <ul style="list-style-type: none"> <li>○ The RSG has now been stood down and PSNC are considering how they will implement the next stage.</li> <li>○ Whilst there will have to be a new Model Constitution, it remains up to each LPC when it calls its election what it wants to do in terms of the size of the LPC; ultimately it will be the contractors who will decide. It is unlikely that a proposed model constitution will be ready for LPC AGMs. The first meeting is taking place via Zoom on 26 July.</li> <li>○ A toolkit will be produced by PSNC and circulated by September to align with LPC AGMs; it will include guidance on federations and joint working.</li> <li>○ PSNC will reorganise itself and will review the committee size, again any proposals will need to be passed by the committee. They have an update meeting to discuss the structure on 26 July.</li> <li>○ To provide some clarity on progression, a document will be produced (and updated) that will catalogue what is happening with the recommendations that affect PSNC with a RAG status and a top line summary of activities.</li> </ul> </li> <li>• The Future of Pharmacy       <ul style="list-style-type: none"> <li>○ PSNC received a challenging presentation from Richard Murray (Chief Executive of the Kings Fund). Richard has a wide experience of dealing with pharmacy right across the sector and prompted members to consider what community pharmacy may look like by 2035. Views varied widely and it was acknowledged that the further you look ahead the more difficult it is to stargaze with any accuracy.</li> <li>○ He presented several scenarios relating to GP satisfaction and recruitment within the current structure and there was a recognition that there may be opportunities for pharmacy, if appropriately rewarded.</li> <li>○ 50% of recruitment into medicine comes from abroad; whilst this has been successful in the acute sector it is disastrous for general practice. General practice is a UK centric notion; the reality is that that elsewhere, for example, if</li> </ul> </li> </ul>

	<p>you have anxiety, you visit a psychiatrist. If you try to recruit from the rest of the world, it is not that easy!</p> <ul style="list-style-type: none"> <li>• Where do pharmacists fit into the future plans – the challenge of any pharmacist being an IP by 2026 has major implications on the current workforce.</li> <li>• The contractual negotiations need ministerial sign-off and as Parliament goes into recess tomorrow evening the chances of it happening before then are negligible. PSNC have highlighted that any delay will impact a number of proposals which, in turn, impact contractor workload; they have requested that for every month delayed a month is added onto the implementation phase - there has to be a quid pro quo balance eg PQS.</li> <li>• Regulatory change will appear through the drug tariff.</li> <li>• PSNC sub-committees are meeting over the summer with the Negotiating Team continuing to meet regularly to keep up to date.</li> </ul>
<p><b>5</b></p>	<p><b>Review Steering Group Reflections and Planning</b></p> <p>ST summarised the outcome of the vote, which resulted in the proposal being supported.</p> <ul style="list-style-type: none"> <li>• There will now be challenges ahead, when the detail comes in, particularly around the reduction in size of PSNC (in time for the elections in April 2023), the model LPC constitution (including core functions), funding, etc.</li> <li>• As there is a lot to do in a short amount of time a timescale is being determined between now and 1 April (elections), which will dictate when things need to be ready by.</li> </ul> <p><b>LPC Planning</b></p> <ul style="list-style-type: none"> <li>• Until the draft model LPC Constitution is available, ST does not think that there is an immediate need for CPCW action.</li> <li>• The size of the committee will need to be reviewed; based on current CPCW contractor numbers AW will share the breakdown of seats based on a committee size of 10, 11 and 12.</li> <li>• There will be opportunities to feed into the model constitution review for members and officers as well as the transformation toolkit to ensure that support is shaped properly. Who would be the most suitable for this?</li> <li>• Greater engagement with the contractor base sits in a different space (general feedback) to PLOT (practical implementation).</li> <li>• AW will add RSG planning as a standing agenda item for LPC meetings going forward with the likelihood that the bulk of discussions/actions will take place in October.</li> <li>• In terms of negotiating at a local rather than national level, the ICB will want to talk to one body across the Cheshire and Merseyside footprint and there will need to be a single contact and an arrangement across the region. We currently have an effective, co-operative regional working group of Chief Officers. IC believes that in time the region will require a lead Chief Officer with extra governance required. Each LPC is a sovereign body the willingness to federate is the responsibility of the LPCs.</li> </ul>
<p><b>6</b></p>	<p><b>Feedback</b></p> <p>a) Staff &amp; Resource</p> <p>The Staff and Resource sub-committee met before the main meeting and HJ updated members on the following topics:</p> <ol style="list-style-type: none"> <li>i. Vacant independent seat was discussed; AW will notify the contractor.</li> </ol>

	<ul style="list-style-type: none"> <li>ii. The Clyde &amp; Co contract for HR support has been renewed and AI will update the Staff Handbook to include information on Jury service (AI).</li> <li>iii. The Band 7 position is progressing, and updates will be shared shortly.</li> <li>iv. DSP/AI will be conducting AI's appraisal on 20 July.</li> </ul> <p>b) MALPS</p> <p>AI fed back on the main points from the last MALPS meeting which took place via Zoom on 13 July</p> <p>There were some brief discussions following the RSG results.</p> <p>c) MHFA Training</p> <p>SD fed back on the training he recently attended.</p> <p>DSP invited any members who wished to attend the training to book on a suitable course and arrange payment through AW.</p>
<b>7</b>	<p><b>Minutes of CPCW Meeting – 8 June 2022</b></p> <ul style="list-style-type: none"> <li>a) The minutes were accepted and signed.</li> <li>b) Outstanding actions/updates: <ul style="list-style-type: none"> <li>i. AM and WJ will let AW have biographies for the website.</li> <li>ii. SD and DC will complete and return their Annual Declarations of Interest for 2022 to AW to update the LPC website</li> <li>iii. GP to collect good GP CPCS news stories and publish them</li> <li>iv. SDa to contact pharmacies with high numbers of GP CPCS referrals and capture top tips for sharing</li> </ul> </li> </ul>
<b>8</b>	<p><b>Sub-Groups Feedback</b></p> <ul style="list-style-type: none"> <li>a) Services <p>GP fed back on the topics discussed; full minutes will be circulated when available.</p> <p>Topics covered:</p> <ul style="list-style-type: none"> <li>• ADDER Project</li> <li>• Wirral OPAT Service RAG sheet</li> </ul> </li> <li>b) Communications <p>AW fed back on the topics discussed; full minutes will be circulated when available.</p> <p>Topics covered:</p> <ul style="list-style-type: none"> <li>• LPC Magazine</li> <li>• Follow up to parliamentary drop in session</li> </ul> </li> </ul>
<b>9</b>	<p><b>Workshop</b></p> <p>AI led a workshop where members considered Standards, Efficiencies and Workload.</p> <p>The team will meet on 23 August to discuss the outputs from the workshop and share a plan to address some of the issues at the September LPC meeting.</p>
<b>10</b>	<p><b>Topics for Discussion</b></p> <ul style="list-style-type: none"> <li>a) AGM Format and Timings – 7 September <p>The AGM will take place at 12.15pm and contractors will be invited to join virtually via Zoom.</p> </li> <li>b) Annual Report</li> </ul>

	<p>The draft 2021-22 Annual Report, including financial declarations, was pre-circulated. This will now be circulated to contractors together with an invitation to the AGM (AW).</p> <p>c) CWAC Place Plan The results of the survey were pre-circulated and discussed. Members should send in examples of environmentally friendly initiatives to AI to include in a response.</p> <p>d) The Fuller Report AH asked for an update on the Fuller Report. The Fuller stocktake report (commissioned by Amanda Pritchard), Next Steps for Integrating Primary Care, outlines a new vision for primary care that reorientates the health and care system to a local population health approach through building neighbourhood teams, streamlining access and helping people to stay healthy. ST and IC believe the report is positive. Claire Fuller, who is an ICB Chief Executive, managed to get all 42 other Chief Executives to sign up. This now needs some drivers to make it happen. AI shared some of the points that impact community pharmacy, a number of which already align to the CPCW strategy.</p> <p>e) Booking and Referral Standard (BaRS) Bruce Prentice is looking for help with a scoping consultation regarding what will work from a pharmacy viewpoint and, once a product is available, test pilot sites would be invited to test the system for three months. Members recognised the challenges so felt that a committee member would be better placed to take part rather than opening to contractors. Anyone who would like to volunteer should let AI know.</p> <p>f) BP@Home AI outlined that this service is only commissioned in Knowsley where a GP can refer a patient to a community pharmacy to pick up a blood pressure meter and follow up with meter readings. AI shared a proposal from Hassan Argomandkhah to use some of the original BHF funding to buy some machines for BP@home. Members felt that the national service which has launched since this pilot was working well and therefore did not see the need for this in addition. AI will feedback.</p>
<p><b>11</b></p>	<p><b>GP CPCS Update</b> GP updated members on the status of GP CPCS service and spoke to a set of slides. There were no additional points to note.</p>
<p><b>12</b></p>	<p><b>Employee Report</b> An employee report was pre-circulated to members. AI and SDa provided updates; slides will be shared after the meeting. Additional points to note:</p> <ul style="list-style-type: none"> <li>• SDa will review the smartcard process and write an article to be shared with contractors.</li> <li>• AI will invite Lisa McCreesh (GPhC) to speak at a future contractor event.</li> <li>• SDa shared some questions she will ask contractors about the Hypertension Case-Finding services, which were supported. SDa/AW will consider the best way of recording the data eg PharmOutcomes.</li> </ul>

<b>13</b>	<p><b>Treasurer's Report</b></p> <p>a) CPCW total money is £247,175 as of 20 July 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Lloyds Bank Current Account</td> <td style="text-align: right;">£156,919</td> </tr> <tr> <td>Close Brothers 12-month notice account</td> <td style="text-align: right;">£117,507</td> </tr> <tr> <td><i>Less Holding Money</i></td> <td style="text-align: right;"><i>- £27,251</i></td> </tr> <tr> <td>    • <i>Estates</i></td> <td style="text-align: right;"><i>£11,677</i></td> </tr> <tr> <td>    • <i>Inhaler Training</i></td> <td style="text-align: right;"><i>£5,834</i></td> </tr> <tr> <td>    • <i>Warrington Alcohol Pilot</i></td> <td style="text-align: right;"><i>£4,500</i></td> </tr> <tr> <td>    • <i>EPS Round-Off Event</i></td> <td style="text-align: right;"><i>£240</i></td> </tr> <tr> <td>    • <i>CWC PH Campaign Resources</i></td> <td style="text-align: right;"><i>£5,000</i></td> </tr> </table> <p>b) We recently received £703.50 interest on the Notice Account.</p>	Lloyds Bank Current Account	£156,919	Close Brothers 12-month notice account	£117,507	<i>Less Holding Money</i>	<i>- £27,251</i>	• <i>Estates</i>	<i>£11,677</i>	• <i>Inhaler Training</i>	<i>£5,834</i>	• <i>Warrington Alcohol Pilot</i>	<i>£4,500</i>	• <i>EPS Round-Off Event</i>	<i>£240</i>	• <i>CWC PH Campaign Resources</i>	<i>£5,000</i>
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<b>14</b>	<p><b>Date and Time of Next Meeting</b></p> <p>Wednesday 7 September 2022, 9am-5pm, Forest Hills Hotel, Frodsham</p>																

### Action List

NOTE: Shaded rows indicate an action carried forward from the last meeting(s)

Min	Action	Person	Update
7bi	Members will let AW have updated biographies for the website	Members	<i>Outstanding: AM</i>
7bii	Members will complete and return their Annual Declarations of Interest for 2022 to AW to update the LPC website		<i>Complete</i>
7biii	GP to collect good GP CPCS news stories and publish them	GP	
7biv	SDa to contact pharmacies with high numbers of GP CPCS referrals and capture top tips for sharing	SDa	
5	AW will share the breakdown of committee seats based on a committee size of 10, 11 and 12	AW	<i>Complete</i>
5	AW will add RSG planning as a standing agenda item for LPC meetings going forward	AW	<i>Noted/Complete</i>
6ai	AW will notify the contractor who will be co-opted into the vacant independent seat	AW	<i>Complete</i>
6aii	AI will update the Staff Handbook to include information on Jury service	AI	
6c	Members who wished to attend the MHRA training should book on a suitable course and arrange payment through AW	Members	
9	The team will meet to discuss the outputs from the workshop	Team	<i>Complete</i>

10b	AW will circulate the annual report and AGM invitation to contractors	AW	Complete
10c	Members should send in examples of environmentally friendly initiatives to AI to include in a response to the CWAC Place Plan	Members AI	
10e	Members should contact AI if they wish volunteer for the Booking and Referral Standard (BaRS) pilot	Members	
10f	AI will feedback about the BP@Home funding	AI	Complete
12	SDa will review the smartcard process and write an article to be shared with contractors	SDa	
12	AI will invite Lisa McCreesh (GPhC) to speak at a future contractor event	AI	Complete – happy to attend future event
12	SDa/AW will consider the best way of recording the Hypertension Case-Finding services question data	SDa/AW	Complete