



Community Pharmacy Deadline Tracker April 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary

Subject	Requirement	Deadline	Action and links	Tick when completed
Providers Pays	Service Delivery	Act now	The national procurement of IT support for the Community Pharmacist Consultation Service (CPCS) (111 Pathway only), will cease at the end of March 2022. Find out more about choosing your supplier on the PSNC website	
End of Pharmacy Collect	Service Delivery	Service ends 31 March 2022	The Pharmacy Collect will end on 31 March 2022 Further information including a checklist and poster are available on the PSNC website	
Update NHS website & DoS profile	Contractual Requirement	31 March 2022	You are required to verify and, where necessary, update your NHS website profile and DoS profile at least once each quarter. For the current quarter, the deadline is 31 March 2022. Find out more on the PSNC website Please ensure you update your opening hours for the Easter period at the same time	
Pharmacy Quality Scheme (PQS) Deadlines	Pharmacy Income	31 March 2022	31 March 2022, is the deadline for work to have been completed on the following: <ul style="list-style-type: none"> • Safety report and demonstrable learnings from the CPPE LASA e-learning gateway criterion • Risk review gateway criterion • Medicines safety and optimisation domain • Respiratory domain (except for the Return of unwanted and used inhalers criterion) • Digital domain • Prevention domain • Addressing unwarranted variation in care domain • Healthy living support domain In addition, on 31 March 2022 the <ul style="list-style-type: none"> • MYS online portal to record anticoagulant audit data closes • PHE portal to record antibiotic review data closes 	
Annual Complaints Report	Contractual Requirement	April 2022	You must submit an annual complaint report for 2021-22 to NHS England as soon as reasonably practicable after the end of the financial year; Please email your report to england.cmparmacy@nhs.net Further Information, including a recording template can be found on the PSNC website	
PQS Gateway - NMS Deadline	Pharmacy Income	5 April 2022	You must have claimed payments for the completion of a minimum of 20 NMS between 1 April 2021 and 5 April 2022 The NHSBSA spreadsheet shows who has currently met the PQS 2021/22 gateway criterion (updated monthly)	

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Pandemic Delivery Service Claims	Service Delivery	5 April 2022	<p>The Pandemic Delivery service has now ended.</p> <p>Claims for the Advanced service (for deliveries) must be submitted no later than 5 April 2022 to be remunerated for any deliveries made on or before 5 March 2022.</p> <p>Find out more on the PSNC website</p>	
Mandatory Health Campaign (Better Health Stop Smoking Campaign)	Contractual requirement	Report 1 - 21 April 2022	Please record your participation in the campaign on PharmOutcomes between 1 and 21 April 2022.	
NHS Profile Manager	Contractual requirement	Early March 2022	<p>The NHS Profile Manager will replace the DoS Updater and the NHS website editor in early March. This is where you will update your service information, such as opening times and contact information. It will enable you to verify and, where necessary, update the pharmacy profile at least once each quarter of the financial year.</p> <p>To get ready for this change, pharmacy contractors or team members should register for the new NHS Profile Manager with their personal NHSmail address, if they have not already done so. Find out more on the PSNC website</p>	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Local Services	Pharmacy income	<i>Typically</i> , by the 5 th of every month	Please claim all your locally commissioned services (<i>typically</i>) by the 5 th of the month	
NMS Quarterly Report	Contractual	Quarterly - Paused	The requirement to submit data will be reinstated from Quarter 1 of 2022/23 (April – June 2022), with contractors submitting their quarterly data in early July 2022.	
Check Shared Mailbox	Pharmacy Business	Ongoing	NHSE&I regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily	
VirtualOutcomes	Workforce training	Ongoing	A new module will be released every month. Access here	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment	

If you require support from the LPC please contact us:

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