



## Community Pharmacy Deadline Tracker January 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Community Pharmacy Pressures</b>	Contractual	For information	<p>PSNC, NHSE&amp;I and the DHSC have agreed several measures to help ease the immediate pressures on community pharmacies:</p> <ul style="list-style-type: none"> <li>You will not be required to complete the Community Pharmacy Patient Questionnaire for 2021/2022</li> <li>The requirement for pharmacy teams to complete a national audit (intended to be on valproate) in 2021/22 will be waived</li> <li>The requirement for pharmacy teams to complete a contractor-chosen clinical audit in 2021/22 will be waived</li> <li>Further pause to the NMS Quarterly reporting; the requirement to submit data will be reinstated from Quarter 1 of 2022/23 (April – June 2022), with submission in early July 2022</li> </ul>	
<b>Pharmacy Quality Scheme</b>	Pharmacy Income	Extension	<p>PSNC, NHSE&amp;I and the DHSC have agreed the PQS declaration will still need to be made during the February window, but as last year, this will be a claim for work to be undertaken and evidenced by 30 June 2022.</p> <p>Further details will shortly be published on the NHSBSA website with similar wording to last year. Find out more on the <a href="#">PSNC website</a>.</p>	
<b>COVID Boosters</b>	Staff support	Act now	<p>Ensure your staff who are eligible for a booster dose know how to book. Find out more <a href="#">here</a></p>	
<b>Mandatory Health Campaign Reporting</b>	Contractual	4-11 January	<p>Please record participation on PharmOutcomes between 4 and 11 January 2022.</p>	
<b>Hypertension Case Finding Service</b>	Service Delivery	19 January	<p>Save the date for the Cheshire &amp; Mersey LPCs Hypertension Case Finding Service Webinar.</p> <p>Further details and booking information to follow.</p>	
<b>Claim your Directed Rota Payment</b>	Pharmacy Income	22 January	<p>Please make sure that you claim if you have provided Directed Rota cover over the festive period. Claims should be made within 28 days of the date of the rota, eg, 22 January is for Christmas Day</p> <p>A form can be found on the <a href="#">LPC website</a>.</p>	

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<b>Pharmacy Quality Scheme</b>	Pharmacy income	On-going	Key resources to support PQS: <ul style="list-style-type: none"> <li>• <b>New:</b> <a href="#">Check your pharmacy is meeting the Advanced Services gateway criterion for NMS</a></li> <li>• <b>New:</b> <a href="#">Access the NHS Digital Weight Management Programme resources</a></li> <li>• <a href="#">NHSE&amp;I Guidance</a></li> <li>• <a href="#">PSNC Briefing 034/21: Pharmacy Quality Scheme – Important dates for the diary</a></li> <li>• <a href="#">PSNC Briefing 025/21: Pharmacy Quality Scheme – Summary of the training requirements for the 2021/22 Scheme</a></li> <li>• <a href="#">PSNC Briefing 029/21: Pharmacy Quality Scheme – Guidance for pharmacy contractors on the PCN domain (August 2021)</a></li> <li>• <a href="#">PSNC/Community Pharmacy Patient Safety Group - Resource to complete the patient safety report</a></li> <li>• <a href="#">Watch the PSNC webinar on demand</a></li> <li>• Use the PQS Assessment framework on PharmOutcomes to track your progress</li> <li>• Access the PSNC <a href="#">PQS hub page</a></li> </ul>	

## Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Local Services</b>	Pharmacy income	<i>Typically</i> , by the 5 <sup>th</sup> of every month	Please claim all your locally commissioned services ( <i>typically</i> ) by the 5 <sup>th</sup> of the month	
<b>Pharmacy Profile Update</b>	Contractual	Quarterly	Ensure your Directory of Services and NHS website profiles are up to date and verify each quarter of the financial year	
<b>Check Shared Mailbox</b>	Pharmacy Business	Ongoing	NHSE&I regularly send important communications to your NHS Shared Mailbox  Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily	
<b>VirtualOutcomes</b>	Workforce training	Ongoing	A new module will be released every month. Access <a href="#">here</a>	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment	

## If you require support from the LPC please contact us:

Adam Irvine (Chief Executive Officer)  
 Suzanne Austin (Pharmacy Services Manager)  
 Gary Pickering (Pharmacy Services Manager)  
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