



Community Pharmacy Deadline Tracker February 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary

Subject	Requirement	Deadline	Action and links	Tick when completed
Winter Vaccine Health Campaign Reporting	Contractual	4-31 January 2022	Please record participation on PharmOutcomes between 4 and 31 January 2022.	
Pharmacy Quality Scheme	Pharmacy Income	Declaration window: 31 January – 25 February 2022	PSNC, NHSE&I and the DHSC have agreed the PQS declaration will still need to be made during the February window, but as last year, this will be a claim for work to be undertaken and evidenced by 30 June 2022. Find out more on the PSNC website	
PSNC Pharmacy Advice Audit 2022	Feedback	Week commencing 31 January 2022	This audit asks pharmacy teams to record information about the informal healthcare advice that they are giving over the course of a single day (or until a minimum number of consultations is reached), with the results providing a critical temperature check on how people are continuing to rely on community pharmacies. Learn more about the 2022 audit	
Mandatory Health Campaign (Weight Management)	Contractual requirement	Active Now Declaration window: 21 February to 13 March 2022	You should have now received materials for the weight management health campaign, please email partnerships@phe.gov.uk now if you have not. Please record participation on PharmOutcomes between 21 February and 13 March 2022	
Hypertension Case Finding Service	Service Delivery	1 February	Book your place on the Cheshire & Mersey LPCs Hypertension Case Finding Service Webinar The webinar will cover local information for the service only – we recommend watching the PSNC webinar in advance to familiarise yourself with the overall service.	
IPC Guidance	COVID Safety	Ongoing	IPC guidance continues to apply to patients and staff in community pharmacy to ensure that everyone is protected. Resources supporting the IPC guidance, including posters to use at entrances to notify visitors that they must wear a face covering are available for download	

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Pharmacy Quality Scheme	Pharmacy income	On-going	Key resources to support PQS: <ul style="list-style-type: none"> • New: Check your pharmacy is meeting the Advanced Services gateway criterion for NMS • New: Access the NHS Digital Weight Management Programme resources • NHSE&I Guidance • PSNC Briefing 034/21: Pharmacy Quality Scheme – Important dates for the diary • PSNC Briefing 025/21: Pharmacy Quality Scheme – Summary of the training requirements for the 2021/22 Scheme • PSNC Briefing 029/21: Pharmacy Quality Scheme – Guidance for pharmacy contractors on the PCN domain (August 2021) • PSNC/Community Pharmacy Patient Safety Group - Resource to complete the patient safety report • Watch the PSNC webinar on demand • Use the PQS Assessment framework on PharmOutcomes to track your progress • Access the PSNC PQS hub page 	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Local Services	Pharmacy income	<i>Typically</i> , by the 5 th of every month	Please claim all your locally commissioned services (<i>typically</i>) by the 5 th of the month	
Pharmacy Profile Update	Contractual	Quarterly	Ensure your Directory of Services and NHS website profiles are up to date and verify each quarter of the financial year	
Check Shared Mailbox	Pharmacy Business	Ongoing	NHSE&I regularly send important communications to your NHS Shared Mailbox Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily	
VirtualOutcomes	Workforce training	Ongoing	A new module will be released every month. Access here	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment	

If you require support from the LPC please contact us:

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